国际学生宿舍调换申请表

编号：\_\_\_\_\_\_\_\_\_ 申请日期: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- | --- |
| 护照名Passport Name | 中文名Chinese Name | 学号Student Number |
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|  |  |  |
| 原宿舍号From Room |  | 调往宿舍号To Room |  |
| 申请原因Reason for changing rooms： |
| 新室友意见Signatures of New Roommates |  |  |  |
| 宿管人员意见Opinion of Dorm Office | （检查是否有物品损坏） |
| 辅导员意见 |  | 学院意见 |

更换宿舍之前，须做到：

1. 宿管人员检查原宿舍是否有物品损坏。Both rooms are checked by the dorm office for any loss or damage to the room property.
2. 学生缴清当期的水电费用。Water and electricity bills are cleared before changing rooms.
3. 学生交回原宿舍的钥匙。Keys should be taken back before getting the new ones.